

16 January 1976

MEMORANDUM FOR: Policy & Plans Group

STAT

ATTENTION :

SUBJECT : MBO Objective OS-D 01-76

REFERENCES : (a) Memo dtd 19 Sep 75, same subject
(b) SSC memo dtd 29 Sep 75, same subject
(c) SSC memo dtd 22 October 75, same subject
(d) SSC memo dtd 5 Dec 75, same subject

The following is data relevant to milestone 4 of Subject objective:

Schedule for reducing CIB files

January 1976	3.1 Linear Feet
February 1976	3.1 Linear Feet
March 1976	3.1 Linear Feet
April 1976	3.1 Linear Feet
May 1976	3.0 Linear Feet
June 1976	<u>3.0</u> Linear Feet

Total files reduction
18.4 Linear Feet

Reduction of files will be accomplished by perusing files, culling outdated material and duplicated copies. Files no longer pertinent to CIB activities will be destroyed by pulping or burning.

STAT

Acting Chief
Special Security Center